



# Annual Meeting

## MEETING NOTICE

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**TIME:** 9:30 A.M.

**DATE:** June 15, 2011

**PLACE:** County Board Room, 2nd Floor - County Building

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## A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
  - a. Annual Report
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
  - a. Report of the Nominating Committee
  - b. Election of Officers
  - c. Election of Executive Policy Board Representatives
12. SPECIAL ANNOUNCEMENTS & PRESENTATION.
13. ADJOURNMENT.

*All RPC members are encouraged to attend this meeting. Election of RPC officers / Executive Policy Board will take place.*

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**May 18, 2011**

**1. CALL TO ORDER.**

Vice-Chairman Larry Eastep called the meeting to order.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2010	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2011	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X		X	X	X	X	X		X				Larry Hamlin, Chairman
X	X	X	X	X		X	X		X	X		Larry Eastep, Vice-Chairman
X	X		X			X	X		X			Eric Hansen, Secretary
	X	X	X	X			X	X	X	X		Mayor Mike Houston – <u>M. Farmer</u>
			X	X			X	X	X	X		Andy Van Meter – <u>B. McFadden</u>
X		X		X	X	X	X			X		Alderman Sam Cahnman
X		X		X	X			X				Alderman Frank Lesko
X	X	X	X			X	X	X	X			Tim Moore – B. Burnett
X	X	X	X	X	X			X	X	X		Andy Goleman – <u>C. Stratton</u>
X		X	X									Leslie Sgro – B. Reardon
X	X	X	X	X	X	X	X	X	X	X		Frank Vala – <u>R. Blickensderfer</u>
	X			X	X	X				X		Frank Squires – <u>L. Tisdale</u>
X	X	X	X	X	X	X	X	X	X	X		Dick Ciotti – <u>G. Humphrey</u>
					X	X	X	X		X		Bill Looby – <u>J. Kohlbecker</u>
X	X	X	X			X	X					Kip Kolkmeier
X		X	X	X	X	X	X	X	X	X		Claudio Pecori
	X	X	X	X	X	X			X	X		Kenneth Springs

**Others**

Kevin Barnes  
Jeff Snyder

**Staff**

Neha Agarwal	Mary Jane Niemann
Chris Benson	Kyle Phillips
Molly Berns	Dale Schultz
Abby Bybee	Norm Sims
Jeff Fulgenzi	Linda Wheeland
Steve Keenan	Joe Zeibert
Alex Myers	

3. **MINUTES OF MEETING.**

Vice-Chairman Eastep asked if there were any additions or corrections to the minutes of the April 20, 2011 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

Vice-Chairman Eastep read the following into the record on behalf of Chairman Larry Hamlin.

"Since the Commission's program year runs from July through June as per our Bylaws, the Commission's June meeting will mark the required Annual Meeting.

Since the terms of officers and members of the Executive Policy Board also run with this period, at the Annual Meeting we will elect officers (a Chair, Vice Chair and Secretary) as well as members of the Executive Policy Board for the next year.

Article 3, Section 2 of our Bylaws calls for the Chairman to name a 3 member committee from the Executive Policy Board to nominate new Commission officers as well as the members of the new Executive Policy Board. As has been past Commission practice, I am naming County Board Chairman Van Meter and Mayor Houston -- or their identified representatives -- to join me on a nominating committee for the purpose of proposing a slate of officers and members of the Executive Policy Board for your consideration.

I would remind the Commission that the Commission's officers must be drawn from the 3 City appointed citizen members and 3 County appointed citizen members, and the Chairmanship must rotate between the City and County members. The Executive Policy Board is made up of the Commission's three officers, the County Board Chair and the Mayor of Springfield, a representative of a special jurisdiction represented on the Commission, and a member-at-large."

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

A. **Staff Support** – Norm Sims introduced Alex Myers who is interning with the SSCRPC staff this summer and will be working on various projects.

B. **Curb Your Car during Bike to Work Week** – Norm Sims noted that many staff members biked into work this morning from Washington Park. Lt. Governor Sheila Simon also participated. Sims and Joe Zeibert biked in on a tandem bike with Sims wearing a bike helmet autographed by last year's SSCRPC chairman, Claudio Pecori. Sims commended staff member, Dale Schultz and other transportation planning staff for a job well done in coordination of activities for Curb Your Car during Bike to Work Week.

- C. **Annual Meeting** – Sims reported that the June Regional Planning Commission will be our annual meeting. Sims encouraged SSCRPC members to attend the meeting as the Annual Report will be presented and election of officers will take place.

Sam Cahnman asked how commission members could get a tee shirt like the ones the SSCRPC staff were wearing. Sims stated that the tee shirts (royal blue with SSCRPC logo) were purchased by the staff members out of their own pockets. He noted that arrangements could be made for commission members to purchase one as well if they wished.

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

Joe Zeibert presented the following projects to be reviewed by the Planning Commission this month via a power point presentation.

**Snyder Lane Minor Subdivision**

**Variance of Sec. 153.157(J) – Stub Streets**

Description: Pt. W ½, SW ¼, Section 35, T16N, R6W – Margaret Avenue, east of McKibbin Lane, north of Old Jacksonville Road

**LSC Action:** Recommend approval of a variance of Sec. 153.157(J) – Stub Streets.

Joe Zeibert said the area was just under 6 acres and the owner was requesting a variance of Sec. 153.157(J) – Stub Streets. The owner was requesting the variance to allow him to remove a mobile home, split the property and construct a residence. Zeibert noted that the Land Subdivision Committee approved a variance of Sec. 153.157(J) – Stub Streets – to allow a turnaround instead of a cul-de-sac, subject to the turnaround meeting the access, safety and composition standards set by Public Works, the Fire Department, and the Township Road Commissioner.

**Redivision of Lot 2 – Wabash Oaks Subdivision, Plat 2**

**Preliminary Plan**

Description: Pt. NW ¼, Section 7, T15N, R5W – North side of Wabash Avenue, east of Veterans Parkway, near the Longhorn Steakhouse

**LSC Action:** Recommend approval of the preliminary plan.

Zeibert said this development is located south of Longhorn Steakhouse where their current overflow parking is located. He noted that we have seen this development before at the

location & sketch map stage. He noted that zoning variances have been secured for parking requirements and an out lot has been created.

**Centennial Park Place  
Revised Preliminary Plan**

Description: Pt. NE ¼, Section 9, Pt. S ½, NW ¼, Section 10, T15N, R6W – West side of Lenhart Road, north of Centennial Park

**LSC Action:** Recommend approval of the revised preliminary plan.

Zeibert noted that this is a revised preliminary plan and that the developers have decided to reconfigure the area south of the first addition, change the phasing and change some lot sizes. He noted that the Land Subdivision Committee recommended approval of the revised preliminary plan and that the motion passed with one no vote.

Cahnman asked about Centennial Park Place. Zeibert said it is a residential development located north of Centennial Park and noted that the phasing was being changed.

Brian McFadden asked if the sidewalk issues had been worked out. Zeibert said the developer would be working with Public Works to get the sidewalks built. Zeibert noted that there is no sidewalk to get to the trail and that it has been six years since it has been final platted. Public improvements are supposed to be completed within two years.

Sims said the no vote was due to the sidewalks not being in place. Kenneth Springs, who voted no at the Land Subdivision Committee meeting, said he did so because Sec. 153.139 states that sidewalks should be in by now. He felt that everyone should be treated the same and that no exceptions should be made.

Cahnman asked if the city could have the sidewalks constructed and paid for out of the bond. Zeibert said they could. Zeibert noted that the next plat which will be the final plat will not be considered by the Regional Planning Commission as it goes to City Council for final action.

Sims said developers want to wait until structures are constructed due to construction traffic before putting sidewalks in. He noted that the staff feels that with so much constructed, sidewalks need to be done. Zeibert reiterated that it has been 6 years since it has been final platted.

*Claudio moved to concur with the action of the Land Subdivision Committee on the above listed subdivisions. Linda Tisdale seconded the motion and the motion passed with 9 yes (Eastep, Farmer, McFadden, Cahnman, Blickensderfer, Tisdale, Humphrey, Kohlbecker, Pecori) and 2 present (Stratton, Springs) votes.*

**10. UNFINISHED BUSINESS.**

There was no unfinished business.


11. NEW BUSINESS.

There was no new business.

12. ADJOURNMENT.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary Jane Niemann". The signature is written in dark ink and is positioned above the printed name and title.

Mary Jane Niemann  
Recording Secretary